

Sheboygan County 4-H General Livestock Committee

Guidelines/By-laws

Revised 12/10/15

I. Position Qualifications – Committee Members

- A. Work well with youths and adults.
- B. Be familiar with the goals of the 4-H livestock projects.
- C. Active or interested in the county 4-H livestock projects.
- D. There will be six adult members, two from each species.
- E. There will be six youth members, age 15 thru age 17.
- F. Members will serve a two year term, eligible for a second consecutive term.

II. Purpose and Scope

- A. Encompass all 4-H livestock activities.
- B. Coordinate and schedule educational activities.
- C. Improve, foster, promote and develop the objectives of the livestock projects, that is:
 - 1. Develop an appreciation of livestock production and it's importance in the economy of the community, state and nation.
 - 2. Learn the application and use of sound business principles as they apply to the operation and management of the livestock project.
 - 3. Recognize the importance of patience, kindness and understanding in handling livestock and fellow exhibitors with positive sportsmanship.
 - 4. Obtain knowledge and skills in livestock production to be successful in establishing and/or maintaining a livestock project.
- D. Maintain regular communication with Sheboygan County 4-H Youth Development Educator and Dairy and Livestock Agent.
- E. Be accessible to 4-H project members and parents as a resource and listener.

III. Elections

- A. Committee will appoint a nominating committee which consists of exiting members, from each species.
- B. Recommend two nominations for each open position.
- C. Elections will be held in October of each year. One ballot per 4-H/FFA project member and one per project leader.
- D. New committee members will assume position in November.
- E. Chairperson, Vice-Chairperson, Secretary and Treasurer will be elected at the November meeting by the elected committee.

- F. Vacancy on the committee shall be voted by the livestock committee to fill or not to fill, based on the duration of term left. It will be a general rule to fill vacancies of six months or greater and not to fill vacancies of less than six months.
- G. A vacancy on the committee shall be filled for the unexpired term by a person elected by the majority of the remaining members of the committee.
- H. Six members will be elected each year. Of the 6, 3 members will be adults, and 3 will be youth. Two members for each species, 1 adult and 1 youth, will be elected each year.

IV. Committee Meetings

- A. Regular meetings will be held at least four times annually.
- B. Special meetings can be called as needed. There will be a seven day notice prior to the meeting. The notice is to include the specific reason for the meeting.
- C. A quorum of a meeting shall consist of six (6) members.
- D. The privilege of holding office, introducing motions, debating and voting shall be limited to members of the committee.
- E. Roberts Rules of Order shall be followed by the committee.
- F. The Sheboygan County 4-H Youth Educator and an FFA Advisor will act in advisory roles.
- G. Individuals wishing to address the Livestock Committee at a meeting should notify the chairperson or a committee member three days prior to the meeting of their desire to be on the agenda.

V. Amendments

- A. Amendments to these guidelines/by-laws can be made at any committee meeting by a - vote of the members present and voting, provided notice of the proposed amendment was given at the previous committee meeting.

**The election of 1993 specified; two adults and one youth would serve a one year term, two youth and one adult will serve a two year term. This process is a one time process to allow the election of three members each year.

***The election of 2001 specified; 1 beef youth, 1 sheep youth, and 1 swine adult to serve a one year term; 1 beef adult, 1 beef youth, 1 sheep adult, 1 sheep youth, 1 swine adult, and 1 swine youth representative to serve a two year term. This process is a one time process to allow the election of 6 members (1 youth and 1 adult from each species) each year for a two year term.

Revised: 4/30/98
6/30/01
11/6/14