



Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP)

For DATCP licensees, return this form with license/renewal to:

Livestock Premises Registration

PO Box 8911

Madison, WI 53708-8911

For all others, return form to:

Livestock Premises Registration/WLIC

135 Enterprise Dr., Ste. ID

Verona, WI 53593-0202

Livestock Premises Registration (Wis. Stat. s. 95.51, and ch. ATCP 17, Wis. Adm. Code)

⇒ **Complete this registration on-line at: www.datcp.state.wi.us/premises/index.jsp**

Instructions

What is livestock premises registration?

The livestock premises registration program is intended to protect animal health, as well as the security of the food chain. Premises registration will facilitate a rapid response to animal disease emergencies.

Who needs to register?

Any person[†] who keeps one or more livestock animals at a location in Wisconsin is required to register that location. To “keep livestock” means to own, feed, house, confine or care for livestock, or to exercise legal or physical control over livestock. However, if two or more persons have a role in keeping livestock at the same location, then any one of those persons may register that location – one registration will suffice for all.

Specifically, the following DATCP licensees that keep livestock in Wisconsin **must register**:

Milk producers operating dairy farms licensed under s. ATCP 60.02 (Wis. Adm. Code)

Slaughter establishments required to be licensed under s. ATCP 55.03(3)

Equine quarantine stations for which a permit is required under s. ATCP 11.32(3)

Deer farms required to be registered under s. ATCP 10.61

Fish farms required to be registered under s. ATCP 10.73(2)

Animal markets required to be registered under s. ATCP 12.02

Animal dealer premises operated by animal dealers required to be licensed under s. ATCP 12.03
(unless the premises is registered as an animal market)

Animal trucker premises operated by animal truckers required to be licensed under s. ATCP 12.04
(unless the premises is registered as an animal market or as a premises operated by an animal dealer)

Rendering establishments, animal food processing establishments, and grease processing establishments required to be licensed under Wis. Stat. s. 95.72. Transfer stations or other locations at which an operator collects livestock carcasses must be included

Livestock exhibitions

Which locations need to be registered?

In addition to the licensed operations above, every location at which livestock are kept in Wisconsin must be registered. Certain licensed livestock facility operations that keep or receive livestock **or livestock carcasses** at their sites must also be registered (See “Who needs to register?” above). *Even if there are only one or two livestock animals at a location, that location must be registered.* Locations where livestock are kept as pets or for family use only must also be registered.

Which animals are considered “livestock”?

- Bovine (bison and cattle)
- Horses or other equine
- Poultry
- Swine
- Sheep
- Farm-raised deer or other cervids
- Fish (kept at a fish farm)
- Captive game birds
- Goats
- Llamas, alpacas, or other camelids
- Ostriches, emus, or other ratites

[†] “Person” means an individual, corporation, partnership, cooperative, limited liability company, trust or other legal entity.

Section B - Contact's phone number

If the contact individual does not have a phone number, provide the phone number of someone who would be able to reach the contact in case of an emergency, like a neighbor or local veterinarian.

Section C – Address of Primary Premises Location

If the primary premises location does not have an address, enter a description of the location from a designated point (Example: "1/4 mile east of the intersection of Main Road and Jefferson Lane") *and provide GPS coordinates*. Call toll-free (888) 808-1910 for assistance.

Section D – Registrant's electronic account (optional)

If you would like to create your own user name and password to access your premises information on-line, complete this section. Premises registration information may be found at www.datcp.state.wi.us/premises/index.jsp. If you do not complete this section, a name and password will be chosen for you and mailed to the registrant address you provide.

Section E – Livestock premises type and non-producer participants

If there is more than one business operation on a premises, call the number at the bottom of the page for further instructions.

"Non-producer participants" are only those persons engaged in the National Animal Identification System in one or more *specific* designated roles. Non-producer participants include the United States Animal Identification Number (USAIN) manager, USAIN tag distributor, designated animal health officials, and designated diagnostic laboratories.

Section F – Secondary locations

In addition to the primary premises location (Section C), you may also register one or more secondary locations at which you keep livestock from time to time.

- For example, a dairy farm "premises" may include a *primary* location (that includes the milking barn or parlor) and one or more *secondary* locations (such as a non-contiguous pasture or heifer facility).
- If a person keeps livestock at multiple locations but never moves or commingles livestock between those locations, the person is advised to register those locations as separate premises (separate primary locations, each with its own livestock premises code).

If a secondary location has no street address, provide general directions from the primary premises to the secondary location and any other information that would help determine where that location is.

No more than 3 secondary locations can be added under a single livestock premises code without agency approval. (To seek approval, contact the agency at the address listed at the top left corner of the form or call 608-224-4884.) The agency will determine whether the secondary locations are part of the same premises for registration purposes, or whether they should be registered as separate premises under separate livestock premises codes.

Additional premises must be registered separately. Additional premises registration forms may be obtained by calling (888) 808-1910.

Section I – Annual Renewal Required

Livestock premises registration must be renewed every year. Renewal materials will be sent to you at your mailing address or you may renew on-line at: <http://www.datcp.state.wi.us/premises/index.jsp>

Information provided for livestock premises registration is CONFIDENTIAL as provided under Wis. Stat. s. 95.51 and s. ATCP 17.03, Wis. Adm. Code. However, personally identifiable information as defined under Wis. Stat. s. 19.62(5), which has been provided to the department for licensure or other purposes, may be subject to inspection under Wisconsin's Open Records Law, Wis. Stat. ss. 19.31-19.39.

Failure to provide the required information may result in penalties, which include withholding any license, registration, certificate or permit issued by the agency under Wis. Stat. chs. 93 and 95, and chs. ATCP 10, 11, 12, 17, 55, or 57, Wis. Adm. Code, and penalties under Wis. Stat. ss. 95.99 and 97.22.

Upon request, this application can be made accessible to persons with disabilities.

If you have any questions, please call toll-free (888) 808-1910


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For Office Use Only

Livestock Premises Registration (Wis. Stat. s. 95.51, and ch. ATCP 17, Wis. Adm. Code)

- If you are registering your livestock premises AND applying for or renewing any other license, certificate, registration or permit issued by DATCP, then return this form with your license materials to the post office box address (above left).
- If you are registering your livestock premises but not applying or renewing any other DATCP license or registration, return this form to the Livestock Premises Registration/WLIC address (above right).
- If the livestock premises has already been registered in 2005 or 2006, you do not need to complete the entire form. Complete Sections A and H, enter the 7-character livestock premises code in the box (right), and return to the Livestock Premises Registration/WLIC address (above right).

Livestock Premises Code

A. Registrant information If registrant is a business, provide the legal name of that business.

Name of individual (first name, middle initial, last name) * OR legal name of business (or other legal entity) *		Phone*	
All trade or other names*, if any (d/b/a or "doing business as")			County
Mailing address*	City/Village/Town*	State*	Zip code*
Registrant type: check one <input type="checkbox"/> Individual (includes pet owner or hobby farm) <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Cooperative <input type="checkbox"/> Limited Liability Company (LLC) <input type="checkbox"/> State or local government entity <input type="checkbox"/> Tribal entity <input type="checkbox"/> Trust <input type="checkbox"/> Estate <input type="checkbox"/> Limited Liability Partnership (LLP)			

B. Contact information List name and phone number of at least one contact individual who has knowledge of livestock and livestock carcass movements to and from every location included in the premises. Check applicable box for each phone number type. If contact does not have a phone number, see instruction sheet.

Primary contact*			
Phone* <input type="checkbox"/> Home <input type="checkbox"/> Business <input type="checkbox"/> Cell <input type="checkbox"/> Pager	Backup Phone <input type="checkbox"/> Home <input type="checkbox"/> Business <input type="checkbox"/> Cell <input type="checkbox"/> Pager		
Alternate contact #1			
Phone <input type="checkbox"/> Home <input type="checkbox"/> Business <input type="checkbox"/> Cell <input type="checkbox"/> Pager	Backup Phone <input type="checkbox"/> Home <input type="checkbox"/> Business <input type="checkbox"/> Cell <input type="checkbox"/> Pager		

C. Address of primary premises location* If the primary location does not have an address, see instruction sheet.

Description of location (Examples: "milking barn" or "pasture")					
<input type="checkbox"/> Check here if same as mailing address in Section A and skip to Section D					
Premises Address					
City/Village/Town		State WI	Zip code		County
OPTIONAL	Township number (1 – 53N)	Range number (20W – 30E)		Section number (1-36)	1/4 Section
	GPS coordinates – West (Longitude) (must be between 86.000 and 94.000)			GPS coordinates – North (Latitude) (must be between 42.000 and 48.000)	

D. Registrant's electronic account (optional) If you would like to choose your own user name and password to access your premises information on-line, complete this section. If you wish to receive confirmation of your registration application, please provide your e-mail address.

Registrant's user name – must be 8 to 12 characters, case sensitive	Registrant's password – must be 8 to 12 characters, case sensitive
E-mail address	

All information with an asterisk (*) is required under Wis. Stat. s. 95.51 and s. ATCP 17.02, Wis. Adm. Code.

Form continues on next page

